

Milton Municipal Utilities Commission

Minutes – July 2, 2019 Meeting



Mayor Tom Canterbury called the Utilities Meeting to order at 5:30 p.m.

Those present were: Mayor Canterbury, Commissioners Miller, Garnett and Chastain, Charlie Conard, John Newton, Susan Elliott, Jessica Ramsey and Chantall Kirk.

Commissioners Miller, Garnett and Chastain were sworn in for the next term by Mayor Canterbury. Commissioner Chittum was absent.

Commissioner Chastain moved to approve the agenda. Second by Commissioner Garnett. Motion carried.

Mayor Canterbury read the minutes from the June 2019 meeting.

Commissioner Garnett moved to approve the minutes. Second by Commissioner Chastain. Motion carried.

Commissioner Miller moved to approve the bills totaling \$276,634.30, an itemized copy of which is posted in the lobby of City Hall. Second by Commissioner Garnett. Motion carried.

Office Utilities Updates:

Requests for leak/pool adjustments were presented to the Board.

The board discussed a proposed amendment regarding the Leak Adjustment Policy, in which a customer will have five working days to repair a leak once they have been notified. If the leak goes unrepaired, the customer will not qualify for a leak adjustment. Commissioner Miller moved to approve the amendment. Second by Commissioner Chastain. Motion carried.

The proposed third draw for the Sewer Project will be voted on at tonight's City Council meeting.

The second reading of the proposed two percent surcharge for customers residing outside city limits will take place at tonight's City Council meeting.

John Newton was chosen by the Board to be our RPOC Representative.

Commissioner Chastain moved to approve the Office Utilities update. Second by Commissioner Garnett. Motion carried.

Electrician Update:

Routine maintenance including pumping down and cleaning station at Woodline.

Newton changed the batteries at the Newmans Branch tank and is also working on adding additional batteries. He has built a new rack at the shop and will be building a rack down in the hole. Newton and Conard feel it will be best to keep the batteries down below.

At Jeff Miller's request, Newton checked the Newmans Branch Booster Station, as he was having trouble with the water tank. Newton found that the station was fine but could not get up the hill due to several trees being across the road.

After finding both pumps off on Georgia Avenue, Newton pulled and cleaned pump number one as well as cleaning the station. He replaced an alternating relay to correct the issue.

At the Water Plant, flocculator number one had become overloaded and needed oil.

Newton stated that he plans to pull the pump at Jim's Campground at the first of next week, as rags continue to be an issue.

At Hidden Brook, both pumps were down at the main station today due to rags. Newton reversed rotation and got both running again. However, at the small station on the hill, pump number one was burnt up and pump number two was full of rags. Newton repaired pump number two. The Mayor asked that we write letters to Hidden Brook Apartments, Cabell Health Care Center, and Jim's Camping, advising them that if their tenants and/or employees continue to flush wipes or rags, that they will be responsible for the cost of the repairs. The Board also discussed the possibility of including charges for rags in the new tariff.

Newton met with Elliott and Conard and discussed the true-up. They are trying to find a date everyone can meet to go over the RPOC Agreement.

Newton has been told that the new lights for the Memorial will be ready mid-July.

Commissioner Chastain moved to approve the Electrician Update. Second by Commissioner Garnett. Motion Carried.

Thrasher Engineer Report:

Carpenter stated that the public meeting for the Source Water Protection Plan was held and the plan was submitted on Monday.

Carpenter was contacted by Marie Presioso regarding funding for the water plant. He says he currently has a cost estimate for expanding on the outside of the water plant, and he will get back to us with that price. Commissioner Miller asked Carpenter if he could get us a cost comparison for expanding the outside and adding onto the filter versus building a new water plant. Carpenter said he will get with Conard and provide him with those numbers.

Carpenter requested that we provide him with water usage data over the last six months for the Balls Gap area, as they are prone to pressure issues.

Regarding the Sewer Project, Carpenter states that the plans and specifications will be submitted to the health department for permits tomorrow. After submitting a letter to the Public Service Commission, it was determined that we need to get a certificate of convenience and necessity. Carpenter told Rodecker we should have everything together to submit to him within the next 4-6 weeks.

Carpenter will be working with Rodecker in getting the Draft Ordinance put together for the 2% Surcharge.

Commissioner Miller moved to approve the Thrasher Engineer Report. Second by Commissioner Garnett. Motion carried.

Commissioner Miller made a motion to adjourn at 6:15 p.m. Second by Commissioner Garnett. Motion carried.

Tom Canterbury, Mayor