

Milton Municipal Utilities Commission

Minutes –October 6, 2020 Meeting



Mayor Tom Canterbury called the Utilities Meeting to order at 5:30 p.m.

Those present were: Mayor Canterbury, Commissioners Miller, Chittum and Meadows, Charlie Conard, Jessica Ramsey and Susan Elliott. Commissioner Chastain was absent.

Commissioner Miller moved to approve the agenda. Second by Commissioner Chittum. Motion Carried.

Mayor Canterbury read the minutes from the September 2020 meeting. Commissioner Miller moved to approve the minutes. Second by Commissioner Meadows. Motion carried.

Commissioner Chittum moved to approve the bills totaling \$190,397.06, an itemized copy of which is posted in the lobby of City Hall. Second by Commissioner Meadows. Motion carried.

Office Utilities Update:

The proposed 16th draw for the Sewer Project was presented to the Board in the amount of \$163.50. Commissioner Chittum moved to send the proposal to City Council for approval. Second by Commissioner Miller. Motion carried.

The Board reviewed the Monthly Water Collection Efficiency Report. Mayor Canterbury requested that next month's report include a column showing the percentage of water lost.

Our contract with West Virginia American Water is still in negotiations. Mayor Canterbury asked Corey Smith if he thought the PSC would allow the City to build a new water plant. Smith said it would likely depend on the cost and the amount of funding that could be found to help pay for it.

A new bank account (RPOC Cash Working Capital Reserves) has been opened specifically for a 12.5% monthly deposit for anticipated sewer operation and maintenance cost, as required by the PSC.

Due to customer request, adding online bill pay was discussed. Mayor Canterbury agreed that we need to find something that will meet our customers' needs and the Board agreed as well.

The Board reviewed the new CITGO Water Agreement.

Commissioner Chittum moved to approve the Office Utilities Update. Second by Commissioner Meadows. Motion carried.

Thrasher Engineer Report:

Corey Smith stated that the survey plats for the Sewer project should be completed this week and he will begin talking with landowners about acquiring the properties. He hopes to set up a meeting with us to discuss those acquisitions after he talks with Ron Flora.

The USDA has approved plans and specs. If Smith and Carpenter can get the acquisitions closed in November, they will request authorization to bid.

Environmentally, a few landowners have asked for some things to be moved around. for the most part if the easement line was in a previously disturbed area it will be put back in the previously disturbed area, but there should be no issues with that.

The equipment for the Raw Water Intake Early Warning System has been ordered and should be delivered by October 31, 2020.

Commissioner Miller moved to approve the Thrasher Engineer Report. Second by Commissioner Chittum Motion carried.

Commissioner Miller made a motion to adjourn at 6:15 p.m. Second by Commissioner Chittum. Motion carried.

Tom Canterbury, Mayor